9. Warehouse management | Work'N'Roll

9.1 How to add information about the warehouse 🔗

9.1.1 On the main page, select the section Warehouses
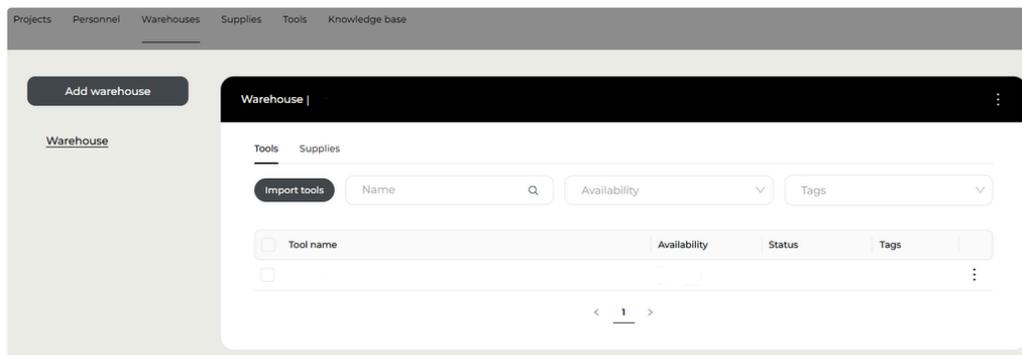
Figure 9.1 - Company warehouses

9.1.2 Select Add Warehouse
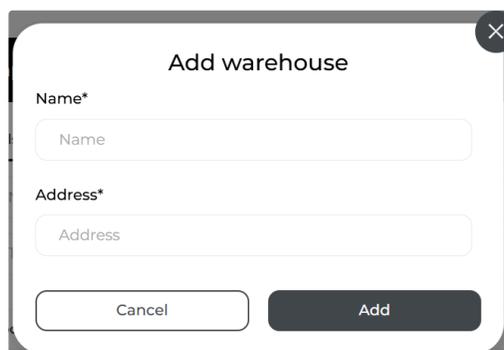
Figure 9.2 - Add Warehouse

9.1.3 Enter the warehouse name

9.1.4 Specify the address

9.1.5 Click Add

9.1.6 In the Company warehouses field, click on the icon with three dots

9.1.7 Click on Edit

9.1.8 Edit the warehouse information

9.2 Tool management 🔗

9.2.1 On the main page, select the section Warehouses

9.2.2 Choose Tools
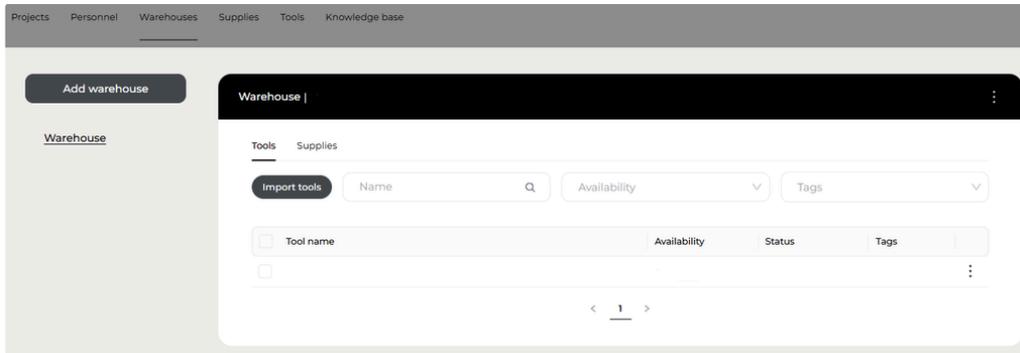
Figure 9.3 - Tools

9.2.3 Click Import tools

Figure 9.3 - Import tools

9.2.4 Attach the required .csv file (required field)

9.2.5 Select the required field delimiter symbol (required field)

9.2.6 Select the column number in the file that corresponds to the field name: name (required field), manufacturer, model, serial number, inventory number, price

9.2.7 Click Upload

> ℹ️ NOTE.
>
> The amount of data in the imported file must match the number of fields specified in the Importing tools section.
>
> There can be more columns in the file, the main thing is that the columns with the specified numbers are present.
>
> The imported tools and their associated data will be displayed in the Tools section as well as in the tool card.

9.2.8 Use the tool search by name, status or tags

9.2.9 In the field with the required tool, click on the icon with three dots
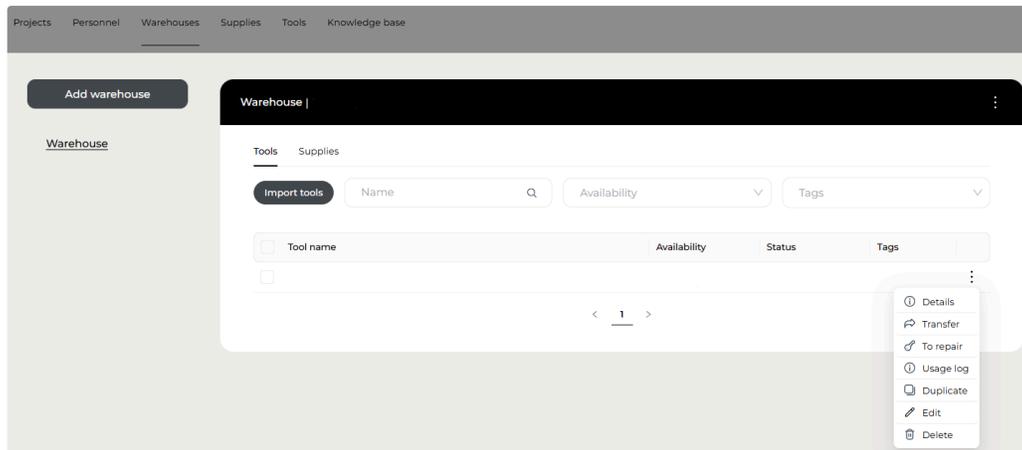
Figure 9.4 - Tool management

9.2.10 Tool management is described in sections 8.1.20 - 8.1.50 Tool Management ✂ https://alcosi.atlassian.net/wiki/spaces/8/pages/837 320979 Can't find link

9.3 Materials management 🔗

9.3.1 On the main page, select the section Warehouses

9.3.2 Select Materials
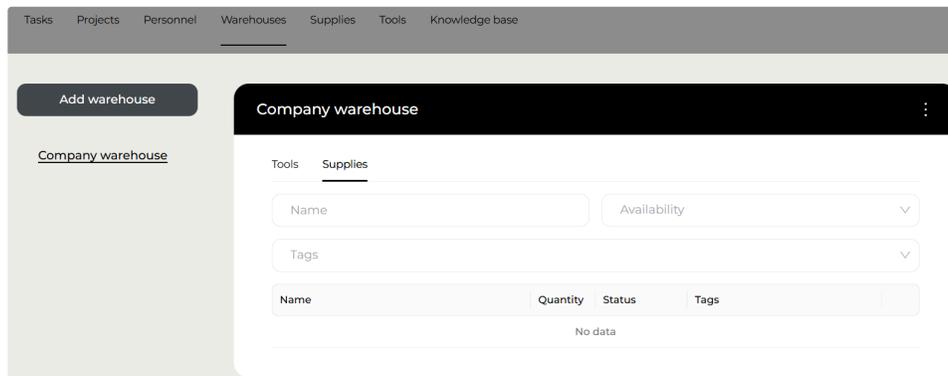
Figure 9.5 - Materials

9.3.3 Enter the title of the material

9.3.4 Select the material status from the dropdown list
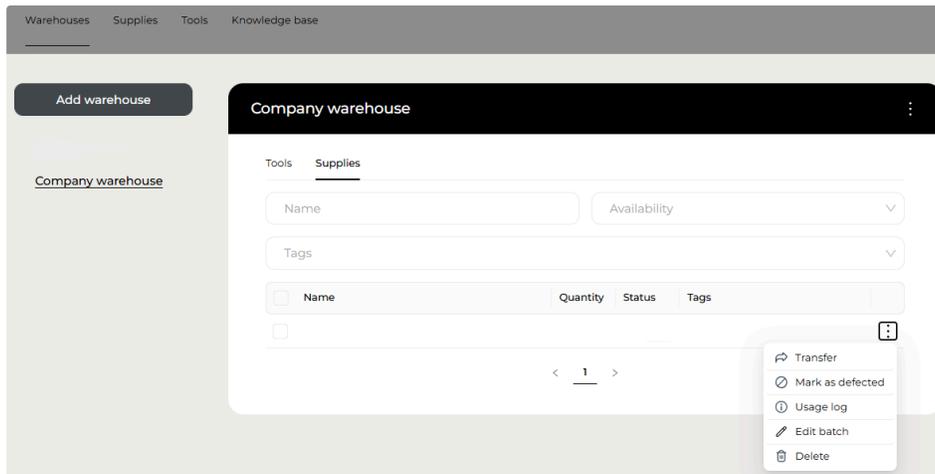
Figure 9.6 - Materials management

9.3.8 Material management is described in sections 7.1.29 - 7.1.55 Material Management ⚒ https://alcosi.atlassian.net/wiki/spaces/8/pages/837320705 Can't find link